

Alexander Findley Community Library

Trustee Meeting Minutes

October 27, 2025

- I. Call to Order- Mary Ford- President @ 6:30 pm
In attendance: Cala, Mary, Shari, Paul, Judy, Tony, Nancy, Annette
- II. Approval of September 29, 2025 Minutes- Annette Tang, Secretary
Approved by Shari & Paul
- III. Treasurer's Report- Paul Fellingner, Treasurer
Balance slightly lower than last year. Increase in insurance cost to \$118.00, everything is paid. Refer to cash reconciliation (Previously sent to your email.) Right now preparing for craft show and costs incurred : food and supply bills, plus getting cash for sales drawer, etc.
Approved by Nancy & Tony
- IV. Correspondence- None
Mary wrote and sent a Thank you note to Christina who has been a great help to us.
- V. Library Manager's Report- See Cala's Hand out for details! Transitioning out of the Summer activities and now with things back in order have focused on cataloging, organizing and prepping for Craft Show.
- VI. Old Business
 - a. Trustee Training webinars via Capacity Lab- 2 hours per year, let Mary know when you're done; looking in Non- Profit Partnership training?
 - b. Revised Strategic Plan - We'll have to update it next year, so dates can be added back in with any new goals/projects
 - c. Fall Craft Show- set up time will be 4:30 pm on Thursday-
We have 35 crafter tables this year, and some are new. Show hours 10 am - 4 pm Saturday with crafters arriving to set up by 8 am. Discussion on different jobs/posts to be filled by us, all covered.
- VII. New Business-
 - a. Spring Craft Show 2026...doing it or not? Let's decide tonight so Cala can tell crafters on Saturday. All agree that a much needed break is in order especially since the attendance at the Spring shows in past few seems to be declining overall. Discussion on ways to earn money to replace Spring craft earnings. Some ideas - Meat sale ? Golf tournament, too much work, ideas for raffling off products, getting sponsors to donate during dinner event? Maybe be thinking of ideas in the meantime....
 - b. Annual letter- Shari and Mary gave out a sample of the revised one for this year, which is nicely refreshed and maintains our strong message- Donate!! Ideally would like to get it mailed immediately after Thanksgiving.
- VIII. President's Report- None
Mary suggested we have a Board get together perhaps in late January, or February!

- IX. Strategic Plan (Cala is on all of these goals)
- a. Goal 1 - Implement Industry Standards & Best Practices for Library Services
(Shari/Bill)
 - b. Goal 2 - Offer Creative Programming & Services to Meet Community Needs
(Annette/Kim/Shari)
 - c. Goal 3 - Ensure that Staff & Volunteers are Adequately Trained & Supported
(Kim/Mary)
 - d. Goal 4 - Strengthen the Library through Outreach & Communication Efforts
(Andy/Annette/Nancy/Tony)
 - e. Goal 5 - Ensure Organizational Sustainability
(Nancy/Paul/Tony)

Meeting adjourned @ 7:54 pm (Tony & Shari approve)

**** NEXT Board Meeting November 24, 2025 - 6:30 pm ****