

**Alexander Findley Community Library
Board of Trustee Meeting Minutes
Monday November 25, 2024**

I. Call to Order @ 6:35 pm by Mary Ford- President

Present at Meeting: Nancy, Mary, Paul, Cala, Andy, Shari, Judy, Annette, Kim, Tony

II. Approval of October 28, 2024 Minutes- Annette Tang, Secretary, 2nd by Tony

III. Treasurers Report – Paul Fellingner, Treasurer

Budget- town granted \$22,250.00

Vote on budget- Approved by Nancy as stated, Shari 2nd

*** Thoughts - prices have gone up and we have to be mindful of that! Annual letter will go out soon and usually we see donations coming in by January. Changes in fundraising etc. Raise fee for crafters tables?**

IV. Correspondence- Got Thank you from Fire Hall and Kathy Johnson (crafter)

V. Strategic Plan – (Cala is on all of these goals)

a. Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Shari

b. Goal 2- Offer Creative Programming and Services to Meet Community Needs. Leaders: Annette, Kim, Shari

c. Goal 3- Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Kim, Mary

d. Goal 4- Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy, Andy, Annette, Tony

e. Goal 5- Ensure Organizational Sustainability. Leaders: Paul, Nancy, Tony

VI. Old Business :

a. Framed Lottery tickets at Future Craft Show- That day only, or specific timeframe/# of tickets?/ price? Firehouse has done this recently.

b. Trustee Training Webinars via Capacity Lab- 2 hours per year. Let Mary know when you're done. Nancy has done the insurance webinar.

c. Revised Strategic Plan- Lay eye on- everyone has existing copy until Cala has time to add the dates back in

d. Craft Show wrap up- Most crafters reported having sufficient sales for the day. The kitchen food especially pies and the usual lunch items were a hit, soup, Mac salad and everything really sold well! Thank you to everyone who helped out in every area for the day including planning, set up, working and clean up!

VII. New Business:

a. Raising of the table fee? \$30? \$35? Pro: more money/profit! Con: Might turn off/lose some current crafters. Will need letter to the crafters.

Discussion about fees, tables, crafters etc.

Price will be raised to \$35 per crafter space starting next year! Vote passed- Cala will communicate this to the crafters!

b. Annual Letter- Andy and Mary update - Andy & Mary provided copies and we reviewed with our comments and corrections. Very friendly letter - well done! Discussion on card that is usually enclosed - do we really need it?

Stuffing envelopes - Wednesday the 4th @ 1 pm - Be there if possible to help! Many hands make light work!

c. Budget- We were approved

d. Board Christmas Party- Mary's house this time!

February 2nd more likely! Save the date! 5 pm We can figure out what to bring at the next meeting in January!

VIII. President's Report-None

IX. Library Managers' Report- See handout from Cala

Cala is looking for bookcases to add for kids books and adults as well.

A mini fridge and microwave have been donated by Mary and Nancy.

Author class was a great success! Marci O'Brien (author) was the speaker. Similar to Erma Bombeck type books.

Mentioning talk by Rebecca on the Sexual Harassment Class - as option to doing videos and quiz!!

X. Other Business/Adjournment –

Meeting adjourned at 7:49 pm- Nancy 1st, Tony 2nd

There is NO Board Meeting in December!!

******* NEXT BOARD MEETING - January 27, 2025- 6:30 pm*******