

Alexander Findley Community Library

Trustee Meeting Minutes

November 24, 2025

- I. Call to Order- Mary Ford- President @ 6:36 pm  
In attendance: Cala, Mary, Paul, Tony, Nancy, Kim, Bill, Andy, Annette
- II. Approval of September 29, 2025 Minutes- Annette Tang, Secretary  
Approved by Kim & Tony
- III. Treasurer's Report- Paul Fellingner, Treasurer  
Cash reconciliation - Town of Mina has given \$23,250.00 which is an increase for us!  
  
2026 Budget Sheet passed out - Thank you Paul.  
Approved by Andy and Nancy
- IV. Correspondence- Mary has sent Pie thank you letters out to the bakers. She also sent one to the Tavern for the fabulous macaroni salad donation, and the bowl has been returned.
- V. Library Manager's Report-Cala has sent thank you's to all the people who helped at the craft show - ticket selling and other jobs.  
Refer to Library Manager's Report handout for November for details on the creative fun during Halloween and fall activities! Cala gave a highly descriptive summary of the gooey fun and creative foods used.  
Refer to info on report on Cala's meeting with the CCLS rep about ADA Compliance - Significant standards to be in place by 2027 to benefit those with visual impairments.  
  
\*\*Annual reports - These have been submitted prior to this meeting as the Website was working again.
- VI. Old Business
  - a. Trustee Training webinars via Capacity Lab- 2 hours per year, let Mary know when you're done; looking in Non- Profit Partnership training?
  - b. Revised Strategic Plan - We'll have to update it next year, so dates can be added back in with any new goals/projects
  - c. Fall Craft Show- Overall crafters reported good sales
- VII. New Business-
  - a. Annual letter- Revised by Shari and Mary  
  
Printed and need to prepare it for mailing - just under 400 names -  
Date for Annual Envelope stuffing detail is Dec 2nd- Tuesday @ 1 pm !! Please be there to help out- the more helpers the faster it goes!!! :)
  - b. Recap of craft fair....  
Discussion of next years show- # of tables - will have to revisit & think about this problem - we can write a letter to crafters  
Having a Fall Show only still stands! Crafters are aware that we are eliminating the

Spring Craft event.

Cala was on TV!! Erie stations - She was interviewed at the Craft show! Thanks Nancy for texting everyone the photos.

Kim initiated a discussion on fundraising ideas....Meat raffle with sponsors and also side raffles for other baskets, duck race could be added on, need prizes, paddle-Board, raft, with life jackets included. Tables are pricey (\$600)  
Beginning of June would be a good time of year for this. Raffles can be of many different types such as trips, vacay stays, spa. Band at Bison Trace?  
General consensus is that it should be at a location with enough space & parking.  
Tabled for now but will require further discussion and planning.

Funmap-for 2026 - \$150 we will continue buying - Nancy and Bill motion  
Cala has informed the designer of the change in craft show eliminating Spring.

VIII. President's Report- None  
Mary suggested we have a Board get together perhaps in late January, or February!  
Think about a possible thing to do - have it at Toast?

- IX. Strategic Plan (Cala is on all of these goals)
- a. Goal 1 - Implement Industry Standards & Best Practices for Library Services (Shari/Bill)
  - b. Goal 2 - Offer Creative Programming & Services to Meet Community Needs ( Annette/Kim/Shari)
  - c. Goal 3 - Ensure that Staff & Volunteers are Adequately Trained & Supported (Kim/Mary)
  - d. Goal 4 - Strengthen the Library through Outreach & Communication Efforts (Andy/Annette/Nancy/Tony)
  - e. Goal 5 - Ensure Organizational Sustainability (Nancy/Paul/Tony)

Meeting adjourned @ 7:45 pm (Tony & Shari approve)

\*\*\*\* NEXT Board Meeting January 26, 2026 @ 6:30 pm \*\*\*\*

*Happy Holidays !!!*