

Alexander Findley Community Library

Annual Board Meeting Minutes June 7, 2025

I. Call to Order – Mary Ford- President

Present at Meeting: Cala, Mary, Shari, Paul, Kim, Tony, Andy, Nancy, Annette

II. Approval of April 28, 2025 Minutes- Annette Tang, Secretary Shari and Kim approved.

III. Treasurers Report – Paul Fellingner, Treasurer

Cash reconciliation is coming for month of May.

The annual letter has brought in \$10,945.00 so far which is an increase over last year.

More to follow since statements arrive mid month. Tony and Nancy approved.

IV. Correspondence- None

V. Strategic Plan – (Cala in on all these goals)

a.Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Shari

b.Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Annette, Kim, Shari

c.Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Kim, Mary

d.Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy, Andy, Annette, Tony

e.Goal 5-Ensure Organizational Sustainability. Leaders: Paul, Nancy, Tony

****Review of by-laws also needs to be done. Projected for 2026**

VI. Old Business

a. May Craft Show- wrap up/results:

There were some new vendors this time - was great seeing some new craft choices.

Lottery ticket raffle was a popular choice but unfortunately there were no winning tickets in that set!

Thank you to Cala's Mom for her donations!

Nancy gets voted down on no craft fair in Spring idea.

Discussion:

Make more of a spectacle of drawings to keep people at the show longer, create lingering atmosphere. Possibly do drawings earlier and throughout the show. Join with other businesses to get more exposure and attract more/new customers.

b. Trustee training webinars via Capacity Lab- 2 hours per year, let Mary know when you're done.

Go to: www.nycon.org/capacity-lab

c. Revised Strategic Plan - we'll have to update it next year, so dates can be added back in with any new goals/projects

d. Annual letter- update- (see above) and many thanks to Andy for your creative writing skills!

e. Flares- Mary update- Library, Twin Docks, Hardware and Marina selling them. \$4 for flares

Thank you Mary for taking this on again! (36 flares per case - 33 cases purchased = 1,188 flares)

VII. New Business:

- a. Election of Officers- anyone want to run for anything different?
All seem to be set with current roles! Andy motions, Tony seconds, all in favor!
 - b. Erie Gives- questions, discussion, decision
August 12th is Erie Gives day of giving - Time: from midnight to midnight
Registration for non-profits is until July 12th. Our cost would be approximately \$150 annually.
Tony is in favor - extra grants and money can happen - benefits are worth the small cash price.
Group is in agreement that this could be a benefit to the library fundraising overall.
- ** Should determine the library title or name to be used to allow for best search possibility for potential donors**
- c. FLCF grant request- asking for two new computers (one to update self check out, one for office work, QB, etc. as both need to be newer to be compatible with update to Windows 11)
Yes- approved - in progress now by Cala getting request in, hoping before summer reading the computers can be here.
 - d. No new trustee, but new volunteer for fundraisers - Melissa Brumagin would like to volunteer during times of need.

VIII. President's Report-none

- IX. Library Managers' Report- (See sheets for May and June)...Thank you to Cala for your great work!
Deco needed for summer reading- Kim and Annette can help.
July 2nd- August 30th are the summer reading dates.
Printer issues due to the wearing out of the current one. Getting estimate and seeing if it can be prepared at all, then decide whether to repair or replace.
Cala confirmed that Hanna is doing great and is an asset to the library staff.
Updated list of contacts and board of directors info was distributed.**

*****Organizational Idea- Library Managers report should be in beginning of meeting schedule!!**

Other Business/Adjournment - none

Meeting adjourned at 10:30 am.

NEXT BOARD MEETING is July 28, 2025 - 6:30 pm