

**Alexander Findley Community Library
Board of Trustee Minutes ANNUAL Meeting
Saturday June 8, 2024 @ 9am**

Call to Order – Called to Order @ 9:03 am

Present at Meeting: Nancy, Mary, Paul, Cala, Andy, Shari, Judy, Annette, Tony, Kim

Minutes – Minutes approved and motioned by Nancy 1st and Tony 2nd.

Treasurers Report – Paul Fellingner, Treasurer

Cash reconciliation will be coming in a week or so. Profit and Loss printout available to look at. Annual letter so far through May is \$9200 in donations. Audit has to be done for Disability insurance which Paul has worked on which is an annual requirement. Discussion on budget/audit records. Approved by Tony, Andy 2nd.

Correspondence- none

Strategic Plan – *

Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala

Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Cala

Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Cala

Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/Andy/Cala

Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala

* New updated sheet with names coming soon.

Old Business :

Annual Letter- (see above)

Quilt Raffle Update- ticket sales continuing - Checking other ideas/venues to sell more tickets, Nancy and Kim will sell tickets at this weeks concert. Possibly can sell at Duck Race, Beer crawl event. Other businesses considered are Twin Docks, Hardware, Secret Cubby etc.

Framed Lottery tickets at Fall Craft Show- ongoing idea.

Trustee Training Webinars-

Shari, Annette, Tony have completed theirs.

Revised Strategic Plan- New names added, new copies given out

Bicentennial kick off weekend- 2 large fish, 2 small fish and some prints sold

Craft show-follow up and Thank you's - Kim will do Thank You's - Thank you to Cala and her Mom for bringing flowers to sell

Flares- update from Mary - All set for sales

Cancelled Memorial Day Parade- unfortunate but weather did not cooperate!

New Business:

Annual meeting Election of Officers- Shari is stepping up to VP position, Annette to Secretary.

Mary will remain President and Paul Treasurer. (3 year terms)

Quilt Raffle tickets - (see above)

Vintage Parade- Do we want to participate? Saturday the 10th- Discussion on Vintage ideas

Trustee Gathering Idea- social ideas to get together, share food on Mary's boat ? September 8th , Sunday is a possibly good date.

President's Report- Sell more tickets and stay aware of any dates you have volunteered for.
Suggestions to write card for Dan for his work as secretary.

Library Managers' Report- from May, Printer has been replaced for FAX, COLOR Scan etc but no network port! So has to be replaced.

\$250 awarded for promotional items from CCLS, which will be magnets with pertinent Library info on them.

Volunteer- Amish person helping with cleaning indoors and out and projects to fulfill 40 hours of community service. Communication inconsistencies noted.

Thursday this week is Give Big Chautauqua (June 13th) - Discussion about joining Erie Gives ?

Donated \$15 for a Swan from Historical Society for future scavenger hunt, then will reside in Library after.

Looking for people to do a talk on campfire safety.

Cala wrote her annual report for July 2023-June 24- copies given. Comments can be shared if you want.

Thank you to Judy for bringing chocolate chip cookies to share!

Other Business/Adjournment – Tony and Kim 1st and 2nc.

Meeting adjourned at 10:25 am.

Next Board Meeting is July 22nd, 2024 at 6:30PM.

Another note: After the meeting Mary and I did take the quilt raffle tickets (25) to Secret Cubby and they agreed to try to sell them to patrons.