

**Alexander Findley Community Library  
Board of Trustee Minutes  
October 24th, 2022**

**Call to Order** – Called to order at 6:34 pm. Present at Meeting: Paul, Mary, Cala, Judy, Michelle, Dan, Andrew, Nancy, and Ashley.

**Minutes** – Mary moves to accept the minutes and Andy 2<sup>nd</sup>.

**Treasurers Report** – Nothing to report and Paul had emailed the September Report to the board.

**Correspondence** – Donations received from Ashley's company.

**Strategic Plan – Goals are ongoing.**

**Goal 1 – Implement Industry Standards & Best Practices for Library Services. Leaders: Dan/ Cala**

**Goal 2-Offer Creative Programming and Services to Meet Community Needs. Leaders: Karen/Cala/Michelle**

**Goal 3-Ensure Staff and Volunteers are Adequately trained & supported. Leaders: Mary/Karen/Cala**

**Goal 4-Strengthen the Library Through Outreach & Communication Efforts. Leaders: Nancy/ Ashley/Andy/Cala**

**Goal 5-Ensure Organizational Sustainability. Leaders: Paul/Nancy/Cala**

**Old Business - Jan Dekoff Trustee Training Requirement** – Cala has options. There are 6 options for training. 3 for this year and 3 for next year. **Volunteer Recruitment** – No new news. **New Recording, photography, and collection development templates Policies** - No news **Butterfly Garden Update**- Cala sent an email to Triple E to get some options on signs. **CCLS Annual Meeting 10/13** -Cala did not get to attend this year.

**New Business – Fall Craft Fair, Sat 11/5/2022** – Fully booked. Only one attempted Facebook issue. Cala has spoken with David Prenatt on Advertising. There will also be a quick marketing blast right before the Craft Fair. 2023 form for crafters is adjusted with new prices and ready to go to crafters. Soup, ask Chris Cooper and Mary will look elsewhere if needed. Pies are already being offered. Michelle will make a pumpkin roll. Set up will be Friday at 5pm. **Annual Letter** – Mary suggests including Cala's newsletter. The Story walk was suggested to be included and the work done with the Kayak Raffle. Ashley has notes to review with Andy on ideas to add to the newsletter. At least 500 stamps will be needed. **Soup Luncheon**- On going. **Trustee Holiday Gathering**- Shooting for a Monday in December.

**President's Report**- No Presidents report.

**Library Managers' Report** –Library has quieted down since the end of summer reading. Cala was able to get 35 free books from CCLS and Cala has also been ordering new books. Craft show advertising has been started and planning is underway. Cala is looking for one more volunteer for Trunk or Treat. Goals: continue to buy books with grant money and catalog new items.

**Meeting adjourned at 7:28PM. Dan motions to end the meeting and Ashley 2nd . Next Board Meeting is November 28th, 2022 at 6:30pm.**